

St Florence Community Council

Ordinary Meeting

Held at the Village Hall, St Florence

Monday 10th February 2020

Attendees: Councillors S Hughes (Chair), D Evans, Cllr P Kidney, R Ruff (Clerk), Robert Davies, Andrew Miles, Jeff Evans, Hugh Morgan

Public Participation: Six members of the public attended the meeting to discuss the damage caused in the village centre by the timber haulage lorry. Damage was caused to resident's walls, village wall and two memorial benches. The residents are requesting signs to be erected as you come into the village to say that it is unsuitable for large artic lorries. Cllr Kidney commented that he has spoken with Darren Thomas from Highways PCC and he said even if signs are put up it doesn't mean that the lorry drivers will take notice of them, this said, the residents all thought that they would help. Cllr Kidney said that he and Rob Evans from Highways will be meeting and making a site visit next week, signs will be discussed.

1. **Apologies:** Margaret Littler, Louise Cross
2. **Declarations of Interest:** None declared
3. **Signing of previous Minutes of last meeting:** Minutes approved January 2020 Council, signed by Chair.
4. **Matters Arising (for information only)**

4.1 Lighting Village Hall Update – Outdoor carpark lighting is still being dealt with by Hazel; Booking Clerk, she is trying to sort a Cherry Picker to meet with Rob Morgan. Internal Hall lights – Lights initially priced up with Newey Eyre. A second price comparison will be obtained from City Electrical.

4.2 Rubbish Clearance Village Hall Update – Robert, Jeff and Margaret all met on Sat 18th January to remove and sort the accumulating rubbish from the garage and store cupboards, lots was removed and sorted, still work to do, but thanks are given to the three members of the community council that gave up their time to get this log overdue job done. It was agreed that the spare large gas bottles will be moved and locked up in the Oil Compound, smaller ones will be moved to the garage where the tractor is kept. All old paint tins to be disposed of at the Refuge Centre.

4.3 Fire Risk Assessment Village Hall -The Fire Risk Assessment has shown up various points that require action. The Clerk is working on the report and will update the RA in due course once the actions are complete. (Jeff Evans has a whole village Emergency Plan which he will send to the Clerk to add to the Risk Register).

4.4 Zurich Insurance Village Hall – To confirm that the play park equipment is not covered by the Community Council Insurance; PCC cover the equipment under their own insurance policy. The Community Council Insurance covers the Hall, grounds and playing field.

4.5 Bain Marie Hall Kitchen – It is felt that the large Bain Marie underneath the serving

hatch in the kitchen is not used and is a waste of valuable worktop space. Jeff Evans offered to have a look at a couple of old stored stainless-steel tables that are in the hall that are no longer used, to see if a top can be manufactured to cover the Bain Marie to make the surface usable. It was noted the WI were very satisfied with the deep clean in the hall kitchen.

4.6 Wall and Memorial Benches damage – Phil Davies the Group Transport Manager of Pontrilas Sawmills Ltd contacted the Clerk on the 31st January and admitted liability for the damage to the wall, properties and benches in the centre of the village. He said the actions were taken by their driver trying to find his way to Manorbier Garden Centre, his Satnav led him via St Florence Village. The company apologised and have agreed to pay for any damage. The local residents who were affected by this are dealing with the company directly to reach a resolution through Insurance. The families that own the two memorial benches will be contacted by the Clerk who will relay contact information for the Sawmill directly to them, so they are able to get the benches replaced.

5. Village Hall and Village Hall Matters – To receive and consider the following:

5.1 Play Park Update Rob Davies – Enhancing Pembrokeshire Grant application has gone into PCC; they have acknowledged its receipt. Robert is hopeful that the play park appeal will receive this grant of £13,000; it was noted that Manorbier was given the grant for their play park. Other fund-raising events for the coming months will be Music Food Festival, Church Tower Tour and Summer Fete, more information will follow on these events.

5.2 Website Community Council – The Website for the St Florence Community is now live. It will be updated with monthly agenda's and minutes plus any events that occur in the Community.

5.3 Any other business – A report will be drawn up by Claire Williams of PCC after her meeting with Cllr Kidney and Jeff Evans with regards to reducing speed through the village centre to 20 MPH. Letters have been drawn up and sent to residents that live along the main road through the village asking them not to park their cars on the pavements; which causes problems for pedestrians trying to pass especially mothers with prams. Jeff Evans will post the letters through the doors on behalf of the Community Council.

6. Accounts and Finances

6.1 Bank Reconciliations as at 2nd February 2020 – These were presented to be signed off.

6.2 Checking of Bank Reconciliations by non-signatory member – Mr Jeff Evans checked

and signed off reconciliations.

6.3 Invoices were passed for payment

7. Items for March 2020 meeting None submitted

8. County Councillors Report

Cllr Kidney reported on:

- ❓ 'Communities to work plus' -help to get people back to work, help with interviews etc. Cllr Kidney will send the Clerk more information so it can be put onto the website.
- ❓ Flooding at Flemish Close – PCC will increase the capacity of the gully soak away drains to alleviate this problem.

Meeting Closed 9.15pm. Next Meeting: Monday 9th March 2020 @ 7.30pm